

Homeschool Testing Checklist

From Preparation to Filing

This checklist is designed to help homeschool parents handle testing **step by step**, without stress or confusion. Use it to plan, prepare, test, and file with confidence.

Step 1: Confirm Your State's Homeschool Testing Requirements

- Identify your state's homeschool law
- Confirm whether testing is:
 - Not required
 - Required at certain grades
 - Optional in place of an evaluation
- Check official sources:
 - State Department of Education
 - State homeschool statute
 - Trusted homeschool organizations (e.g., HSLDA)
- Note deadlines for submission (if required):_____
- Confirm what must be submitted:
 - Test scores
 - Evaluation letter
 - Parent report

- Records kept only at home

Step 2: Choose an Approved Standardized Test

Verify the test is accepted by your state (if applicable)

Choose test format:

- Online
- Paper

Confirm administration method:

- Parent-administered
- Online platform
- Proctored (if required)

Selected test name: _____

Subjects included:

- Reading
- Language Arts
- Math

Testing window or date planned: _____

Step 3: Prepare Your Child for the Test

Explain the purpose of testing (information, not judgment)

Practice with realistic test-style questions:

- Multiple-choice format
- Reading passages
- Math word problems

- Review test-taking basics:
 - How to choose the best answer
 - How to skip and return to questions
 - How to pace calmly

- Focus practice on core subjects:
 - Reading comprehension
 - Math skills
 - Language usage

- Avoid last-minute cramming
- Keep practice sessions short and low-pressure

Step 4: Prepare for Test Day

- Choose a calm, distraction-free testing space
- Schedule the test when your child is most alert
- Gather materials (if needed):
 - Computer or tablet
 - Pencil and paper
 - Scratch paper

- Plan breaks if allowed
- Remind your child:
 - This is just one day
 - Effort matters more than scores

Step 5: Administer the Test

- Follow test instructions carefully
- Monitor for fatigue or frustration
- Allow breaks if permitted
- Keep the environment calm and supportive

- Record test completion date: _____

Step 6: Review and Understand the Results

- Access test results:
 - Instant online results
 - Delivered report

- Review:
 - Overall scores
 - Percentiles (if included)
 - Strengths
 - Areas for growth

- Remember:
 - One score does not define progress
 - Results are a planning tool

- Decide next steps:
 - Adjust curriculum
 - Add skill practice
 - Continue as planned

Step 7: File Your Report (If Required)

Confirm submission requirements

Prepare documents:

- Test scores
- Evaluation form (if applicable)
- Parent report (if required)

Submit by deadline: _____

Keep copies for your homeschool records:

- Digital copy
- Printed copy

Step 8: Store Records Safely

File test results by school year

Store with:

- Attendance records
- Curriculum notes
- Progress samples

Keep records for future needs:

- Returning to school
- Middle school or high school documentation
- College or program applications

Final Reminder From Sarah

- ✓ Testing is a **tool**, not a verdict
- ✓ Progress looks different for every child
- ✓ Preparation builds confidence—for parents and students

You are doing more right than you think.

To explore resources and support for your homeschooling journey, you can visit this [Family Membership page](#):